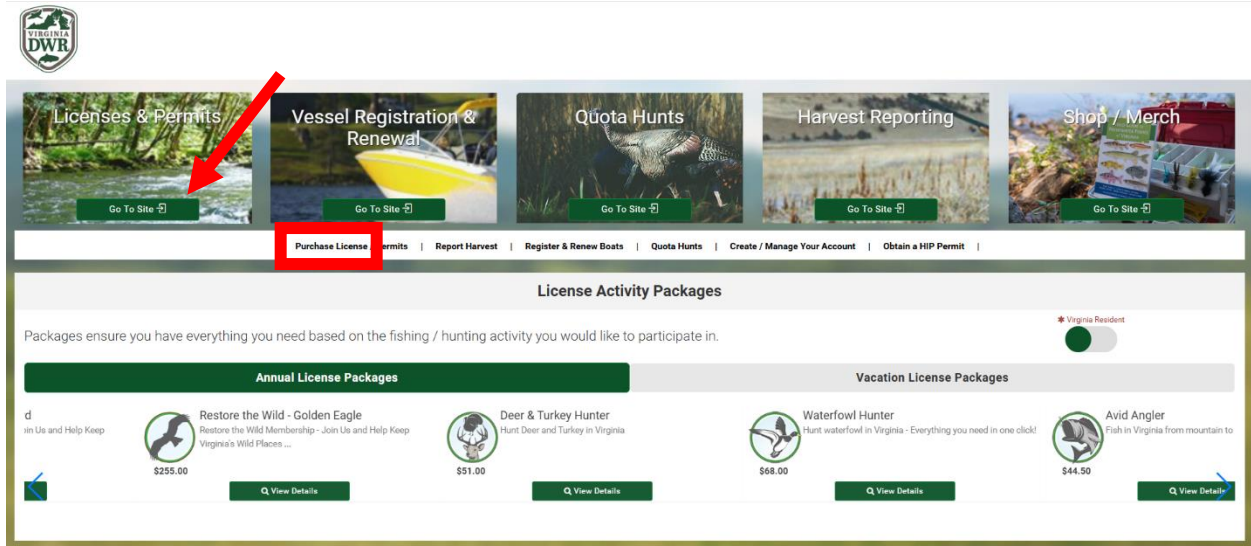


# How to Obtain a Dockside Safety Checklist: A Guide for Desktop PC

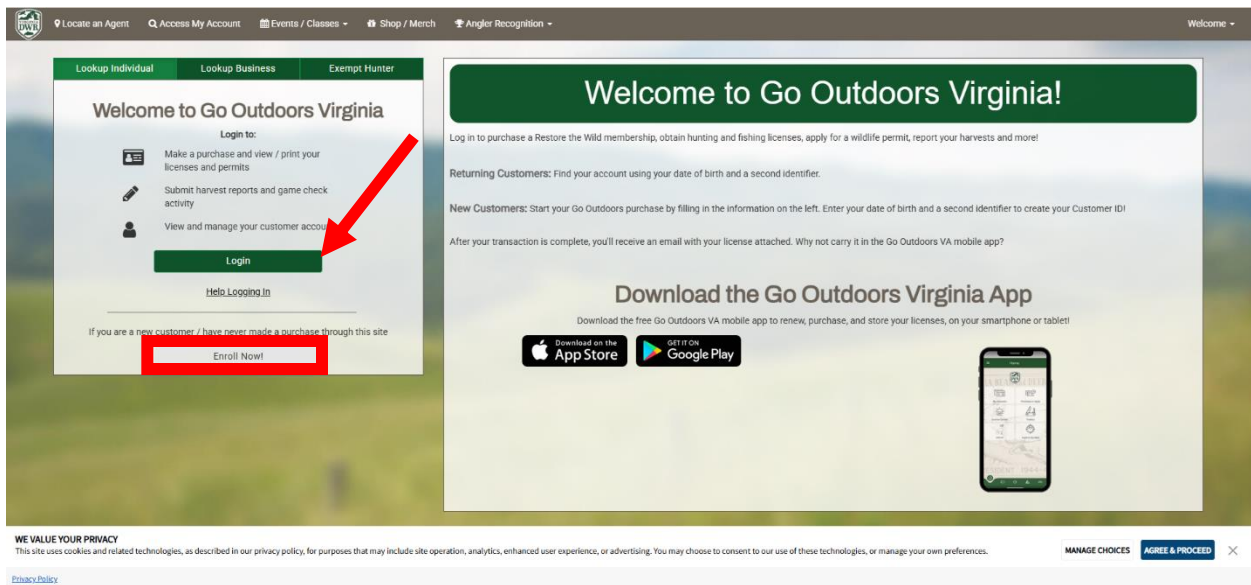
## Step 1

Go to [www.gooutdoorsvirginia.com](http://www.gooutdoorsvirginia.com) and then click the Go To Site button in the Licenses & Permits box at the upper left of the screen or click the Purchase License/Permits tab just below the upper row of boxes.



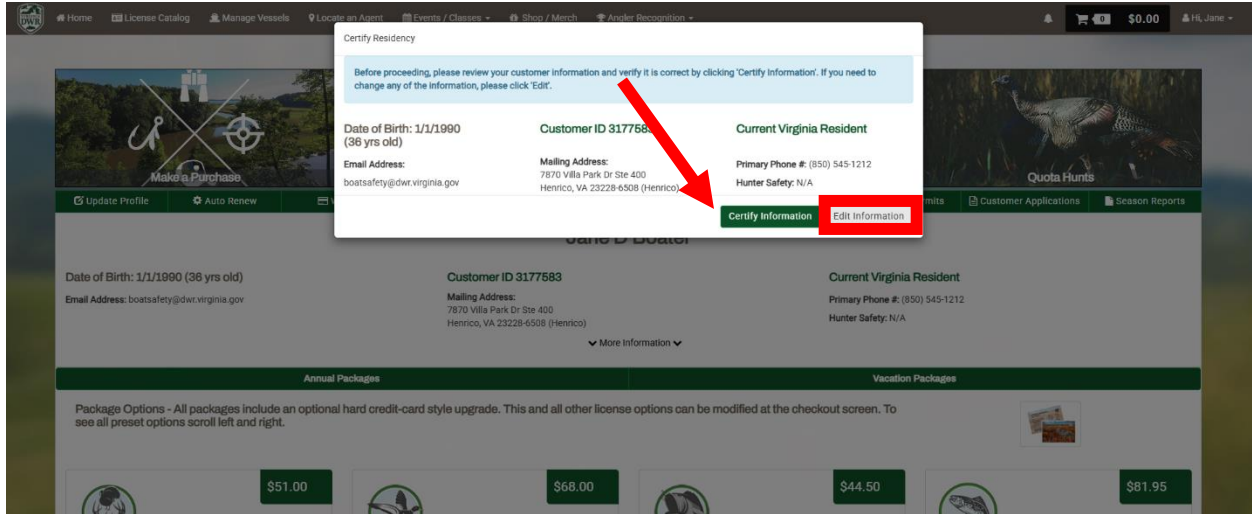
## Step 2

On the Login Page, click the Login Button on the left side of the screen to log in or if you need to create an account select the Enroll Now button also in the left side of the screen.



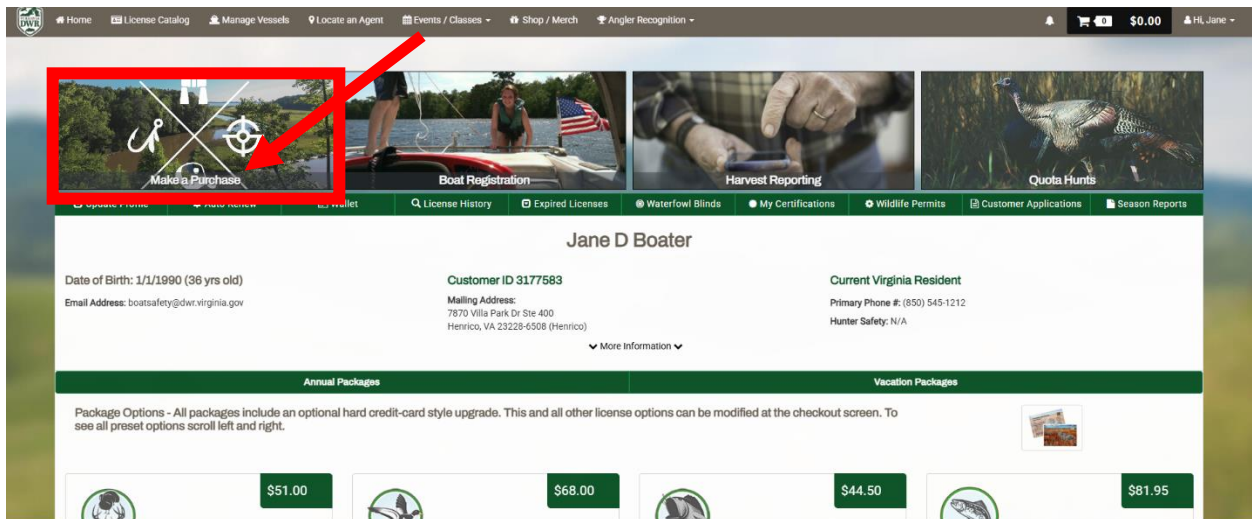
### Step 3

After logging in, the system will ask you if your personal information is correct. If the information displayed is correct, then click the Certify Information button. If any of the information is wrong, click the Edit Information button to make the appropriate changes.



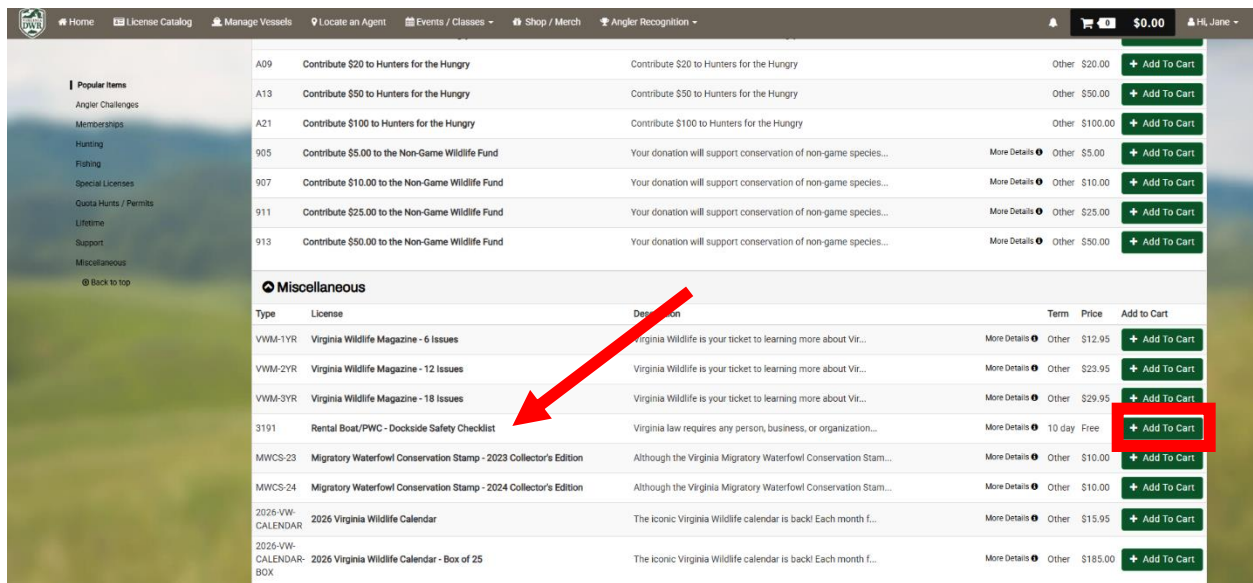
### Step 4

To obtain a Dockside Safety Checklist, click on the Make a Purchase box in the upper left corner of the screen. The process of acquiring a checklist is just like purchasing a fishing or hunting license, however there is no fee to obtain a Dockside Safety Checklist.



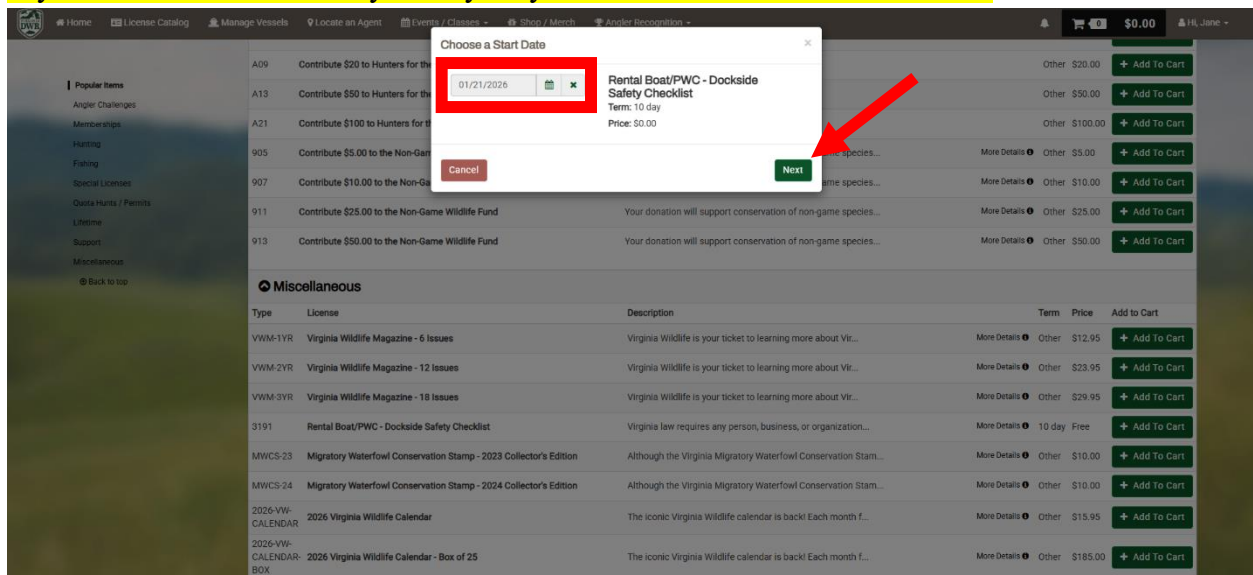
## Step 5

On the Purchase Screen, scroll down to the bottom of the screen where you will find the Miscellaneous Licenses & Permits section. There you will see the Docksider Safety Checklist listed as **3191 Rental Boat/PWC – Docksider Safety Checklist**. You may also use the search feature at the top of the page to find the checklist. Click on the + Add to Cart button to add the Docksider Safety Checklist to your cart.



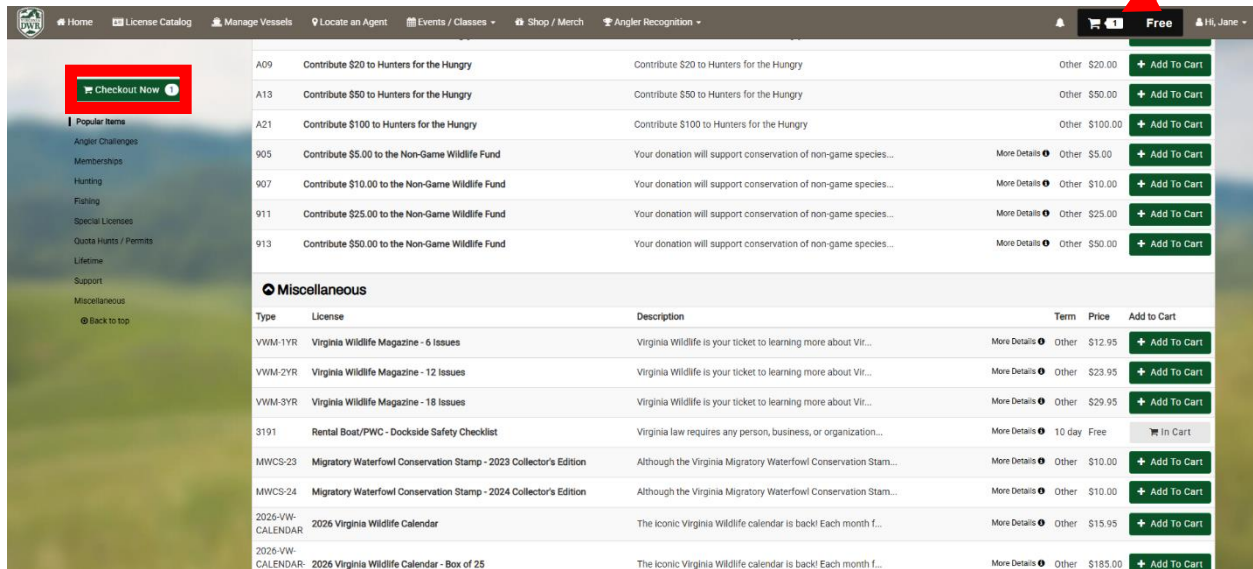
## Step 6

Next the system will ask you to choose a start date for your Docksider Safety Checklist. It defaults to the current date, but you may set the start date up to 21 days in the future. After the start date is set, click the Next button to continue. Please note that **the checklist is valid for 10 days from the start date and you may only have one active checklist at a time.**



## Step 7

After placing the dockside Safety Checklist in your cart, click the Cart button in the upper right corner of the screen or select the Checkout Now button in the upper lefthand corner.

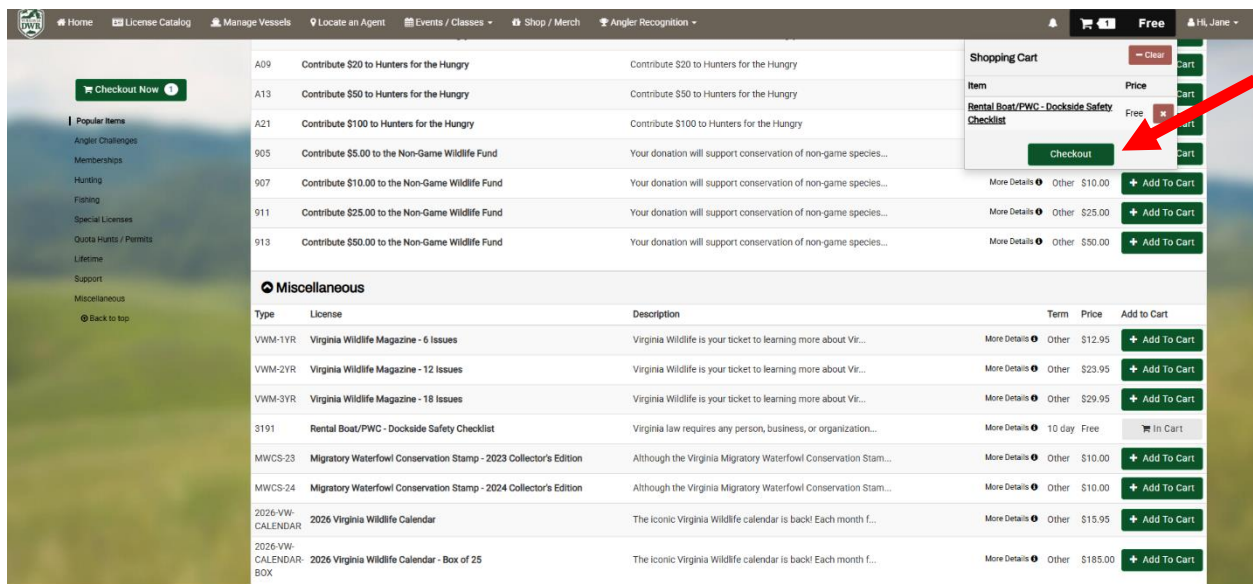


The screenshot shows the website's shopping cart page. On the left, a sidebar contains a 'Checkout Now' button with a shopping cart icon and a notification badge. The main content area is a table of items in the cart. The 'Rental Boat/PWC - Dockside Safety Checklist' (item 3191) is highlighted. In the top right corner, a 'Free' cart icon is visible with a red arrow pointing to it.

Type	License	Description	Term	Price	Add to Cart
A09	Contribute \$20 to Hunters for the Hungry	Contribute \$20 to Hunters for the Hungry	Other	\$20.00	+ Add To Cart
A13	Contribute \$50 to Hunters for the Hungry	Contribute \$50 to Hunters for the Hungry	Other	\$50.00	+ Add To Cart
A21	Contribute \$100 to Hunters for the Hungry	Contribute \$100 to Hunters for the Hungry	Other	\$100.00	+ Add To Cart
905	Contribute \$5.00 to the Non-Game Wildlife Fund	Your donation will support conservation of non-game species...	More Details	Other \$5.00	+ Add To Cart
907	Contribute \$10.00 to the Non-Game Wildlife Fund	Your donation will support conservation of non-game species...	More Details	Other \$10.00	+ Add To Cart
911	Contribute \$25.00 to the Non-Game Wildlife Fund	Your donation will support conservation of non-game species...	More Details	Other \$25.00	+ Add To Cart
913	Contribute \$50.00 to the Non-Game Wildlife Fund	Your donation will support conservation of non-game species...	More Details	Other \$50.00	+ Add To Cart
<b>Miscellaneous</b>					
VWM-1YR	Virginia Wildlife Magazine - 6 Issues	Virginia Wildlife is your ticket to learning more about Vir...	More Details	Other \$12.95	+ Add To Cart
VWM-2YR	Virginia Wildlife Magazine - 12 Issues	Virginia Wildlife is your ticket to learning more about Vir...	More Details	Other \$23.95	+ Add To Cart
VWM-3YR	Virginia Wildlife Magazine - 18 Issues	Virginia Wildlife is your ticket to learning more about Vir...	More Details	Other \$29.95	+ Add To Cart
3191	Rental Boat/PWC - Dockside Safety Checklist	Virginia law requires any person, business, or organization...	More Details	10 day Free	In Cart
MWCS-23	Migratory Waterfowl Conservation Stamp - 2023 Collector's Edition	Although the Virginia Migratory Waterfowl Conservation Stam...	More Details	Other \$10.00	+ Add To Cart
MWCS-24	Migratory Waterfowl Conservation Stamp - 2024 Collector's Edition	Although the Virginia Migratory Waterfowl Conservation Stam...	More Details	Other \$10.00	+ Add To Cart
2026-VW-CALENDAR	2026 Virginia Wildlife Calendar	The iconic Virginia Wildlife calendar is back! Each month f...	More Details	Other \$15.95	+ Add To Cart
2026-VW-CALENDAR	2026 Virginia Wildlife Calendar - Box of 25	The iconic Virginia Wildlife calendar is back! Each month f...	More Details	Other \$185.00	+ Add To Cart

## Step 8

If you click the upper right corner checkout button, the box will display that the Rental Boat/PWC-Dockside Safety checklist is in your cart. Select the Checkout Button.

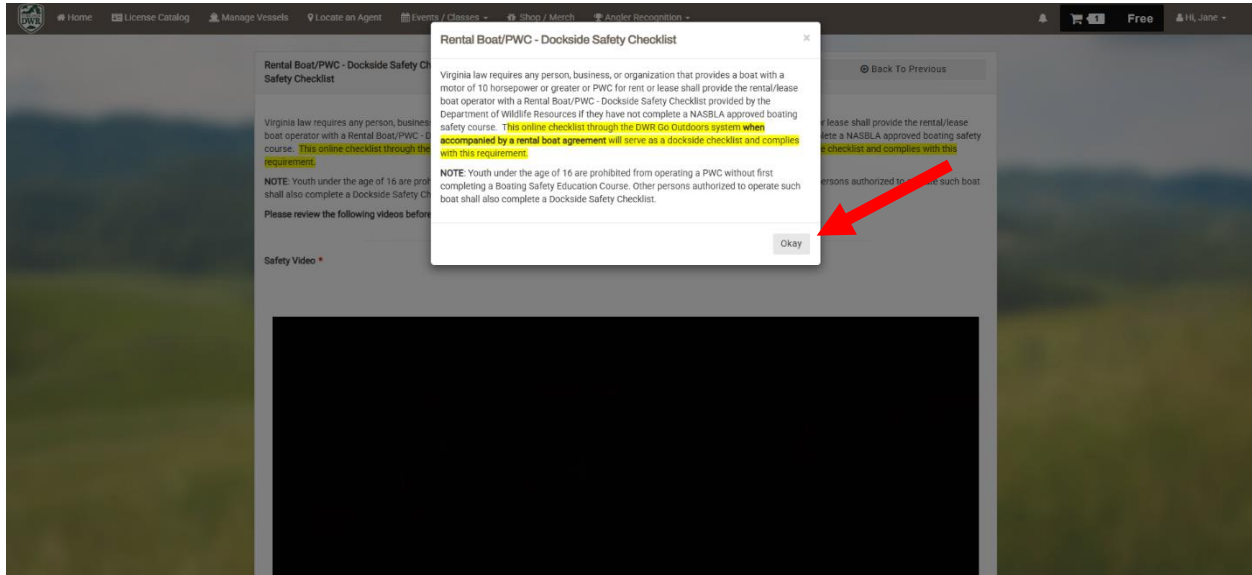


The screenshot shows the website's shopping cart page with a 'Shopping Cart' modal window open. The modal displays the 'Rental Boat/PWC - Dockside Safety Checklist' item with a 'Checkout' button highlighted by a red arrow. The background shows the same cart items as in Step 7.

Type	License	Description	Term	Price	Add to Cart
A09	Contribute \$20 to Hunters for the Hungry	Contribute \$20 to Hunters for the Hungry	Other	\$20.00	+ Add To Cart
A13	Contribute \$50 to Hunters for the Hungry	Contribute \$50 to Hunters for the Hungry	Other	\$50.00	+ Add To Cart
A21	Contribute \$100 to Hunters for the Hungry	Contribute \$100 to Hunters for the Hungry	Other	\$100.00	+ Add To Cart
905	Contribute \$5.00 to the Non-Game Wildlife Fund	Your donation will support conservation of non-game species...	More Details	Other \$5.00	+ Add To Cart
907	Contribute \$10.00 to the Non-Game Wildlife Fund	Your donation will support conservation of non-game species...	More Details	Other \$10.00	+ Add To Cart
911	Contribute \$25.00 to the Non-Game Wildlife Fund	Your donation will support conservation of non-game species...	More Details	Other \$25.00	+ Add To Cart
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VWM-1YR	Virginia Wildlife Magazine - 6 Issues	Virginia Wildlife is your ticket to learning more about Vir...	More Details	Other \$12.95	+ Add To Cart
VWM-2YR	Virginia Wildlife Magazine - 12 Issues	Virginia Wildlife is your ticket to learning more about Vir...	More Details	Other \$23.95	+ Add To Cart
VWM-3YR	Virginia Wildlife Magazine - 18 Issues	Virginia Wildlife is your ticket to learning more about Vir...	More Details	Other \$29.95	+ Add To Cart
3191	Rental Boat/PWC - Dockside Safety Checklist	Virginia law requires any person, business, or organization...	More Details	10 day Free	In Cart
MWCS-23	Migratory Waterfowl Conservation Stamp - 2023 Collector's Edition	Although the Virginia Migratory Waterfowl Conservation Stam...	More Details	Other \$10.00	+ Add To Cart
MWCS-24	Migratory Waterfowl Conservation Stamp - 2024 Collector's Edition	Although the Virginia Migratory Waterfowl Conservation Stam...	More Details	Other \$10.00	+ Add To Cart
2026-VW-CALENDAR	2026 Virginia Wildlife Calendar	The iconic Virginia Wildlife calendar is back! Each month f...	More Details	Other \$15.95	+ Add To Cart
2026-VW-CALENDAR	2026 Virginia Wildlife Calendar - Box of 25	The iconic Virginia Wildlife calendar is back! Each month f...	More Details	Other \$185.00	+ Add To Cart

## Step 9

Next a pop up will appear with some information regarding the Dockside Safety Checklist. After reading this information, click the Okay button.



## Step 10

At the top of the page will be the required to view a safety video. You must watch the entire 17 minute 36 second video to be able to proceed in obtaining your Dockside Safety Checklist.



## Step 11

After watching the video scroll down and read the required acknowledgements and **check all boxes below or write your name** in the space provided

I understand that the Rental Boat/PWC-Dockside Safety Checklist is only valid when accompanied by a rental boat /PWC agreement. \*

I acknowledge that federal law states that all children under the age of 13 are required to wear an appropriate approved life jacket. I understand that it is best practice for all passengers and operators, regardless of age, to wear an appropriate approved life jacket. \*

I acknowledge that I will obey all regulatory waterway markers such as no wake zones and danger/keep out zones. \*

I acknowledge that I watched the video and understand navigation rules including the requirement to keep a proper lookout, life jacket requirements, reckless (negligent) operation, safe speed, and passenger safety when boarding and riding. \*

I acknowledge that I will not operate the PWC before sunrise or after sunset. \*

I acknowledge, when operating a MOTORBOAT, that I will operate no greater than NO WAKE speed within 50 feet of docks, piers, boathouses, boat

## Step 12

Next, scroll down to the bottom of the page and enter the name, phone number, and address of the company which you are renting the boat or PWC. After you have entered the information click the Submit button.

Department of Wildlife Resources. \*

Jane Boater

I acknowledge that I should not use alcohol, drugs, and some prescription medications while operating a boat or PWC. \*

Please provide information about your rental in the section provided below:

Business Name Business Phone Number

ABC Boat & PWC Rentals (804) 555-5555

Rental Business Address

Street 1  Same as Mailing Address

1234 Any Street

Street 2

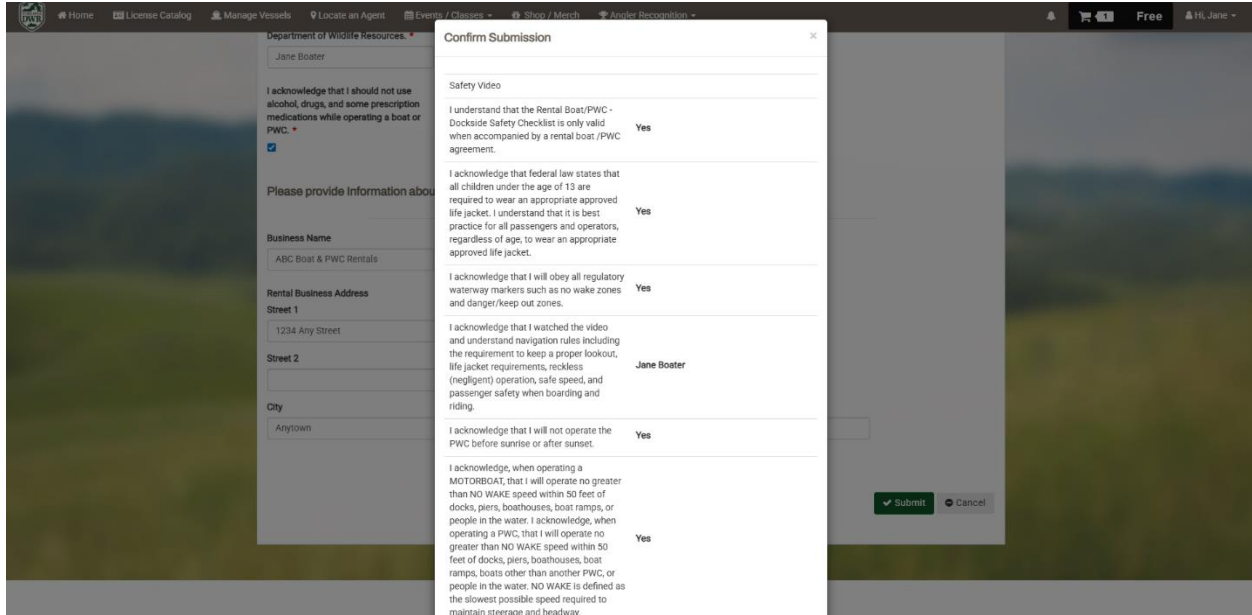
City State Zip

Anytown Virginia 23228

Submit Cancel

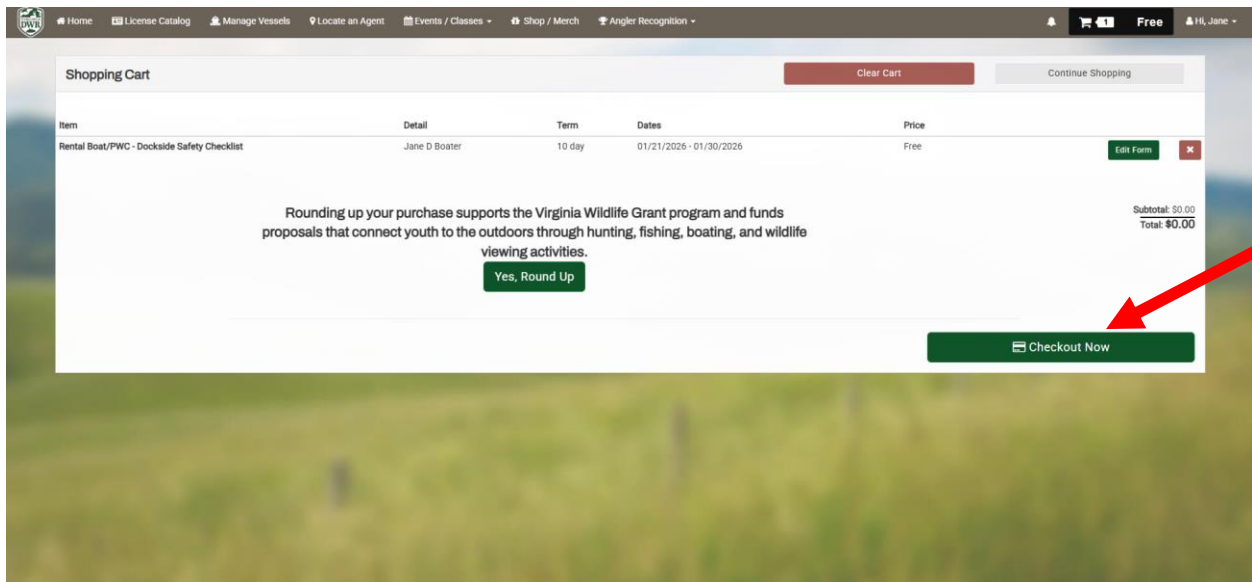
### Step 13

After you have hit submit, a pop up will appear asking you to confirm all the information you have entered on the previous page. If the information is correct, scroll down and select Submit button.



### Step 14

You will return to the shopping cart. If your name and dates for the Dockside Safety Checklist are correct you may click on the Checkout Now button to proceed.



## Step 15

On the Checkout page, scroll down and check the three boxes under the Affirmations/Attestations section. Once the three boxes have been checked, select the Process Order to obtain the Dockside Safety Checklist.

The screenshot shows the checkout page with a table of items and a section for affirmations. The affirmations section has three checkboxes, all of which are checked. A red arrow points to the 'Process Order' button.

Item	Detail	Term	Dates	Quantity	Cost
Rental Boat/PWC - Dockside Safety Checklist	Jane D Boater	10 day	01/21/2026 - 01/30/2026	1	Free

**Amount Due**  
Subtotal: \$0.00  
Total: \$0.00

Your Email Address:  
boatsafety@dwr.virginia.gov

**Affirmations / Attestations**

- I have reviewed the items in my cart, above, and confirm that these are the items that I wish to purchase.
- I understand that ALL SALES ARE FINAL, regardless of circumstances, and I agree to pay all fees identified above.
- I certify that the person named on this license meets residency and education requirements, is eligible to buy this license, and that, under the penalty of law, the information submitted is true to the best of my knowledge and belief. Providing false information to obtain a license is punishable by a fine of up to \$1,000 and/or up to 6 months in jail.

Cancel Process Order

## Step 16

After selecting the Process Order button on the previous page, the Transaction Confirmation page will appear. You may print your Dockside Safety Checklist by clicking the Print button. A confirmation email will also be sent to the email address in your account with a PDF copy of your Dockside Safety Checklist. **You must carry a print or electronic copy of your dockside Safety Checklist along with your boat or PWC rental agreement to meet the requirements.**

The screenshot shows the Transaction Confirmation page with a confirmation email, transaction details, and a table of items. A red arrow points to the 'Print' button.

Your Purchase Unlocked  
**THREE FREE MONTHS OF ONX HUNT OR ONX BACKCOUNTRY**  
Activate Now

**Transaction Confirmation**

Continue Shopping Print

A confirmation email has been sent to: boatsafety@dwr.virginia.gov

Temporary Authorization Number: 6142022890319101212 Transaction Number: 20015939 Transaction Date: Wednesday, January 21, 2026 2:20:31 PM Agent: 930001-Go Outdoors Virginia, LLC

Item	Detail	Term	Dates	Amount
Rental Boat/PWC - Dockside Safety Checklist	Jane D Boater	10 day	01/21/2026 - 01/30/2026	\$0.00

Subtotal: \$0.00  
Tax: \$0.00  
Total: \$0.00

Date of Birth: 1/1/1990 (36 yrs old) Customer ID 3177583 Current Virginia Resident  
Email Address: boatsafety@dwr.virginia.gov Mailing Address: 7870 Villa Park Dr Ste 400 Henrico, VA 23228-6508 (Henrico) Primary Phone #: (850) 545-1212 Hunter Safety: N/A